

Cedaroak Park PTA Meeting Minutes

Date: 2022 Sept-14, Wednesday

Location: Cedaroak Park Primary Library

Attendees: Executive Committee: Shannon MacGregor, Megan Fisher, Michelle Prentice, Susan Hurley. Members:, Tami Brandenburg, Mary Sandera, Lauren Kimmel, Sara Shotwell, Alison Kakalow, Adrienne Wilson, Allie Coombs, Emily Hayes, Erin Keller, Heidi Van Middlesworth, Megan Big John, Margaret Murphy, Emily Silverstein, Erin Maher, Yvette Crowley, Matt DeWolf, Rhiannon Smith, Jessica Whitney, Amanda Jacobson, Sara Pavey, Annie Hume, Elizabeth Bragg, Shaheen Munir-McHill, Eric Nepom, Liz Johnson, Katya Apronik

Call to order: 6:08

Quick Announcements:

Shannon and Megan introductions as new co-presidents, with roundhouse introductions of all. Shannon thanked everyone for being here, she's looking forward to what we can accomplish this year, thank you to people who are already committed to chairs.

We'll post/send out agenda with meeting minutes.

Treasurer's Report/Budget Confirmation:

Michelle quickly ran through the budget that was preliminarily approved in June. Michelle noted that we were actually looking at the treasurer's report, so the actual budget numbers show up on the net budget line. The only major change was increasing the teacher stipend to \$350 from \$300. We also upped the fun run budget because we wanted to give something to the kids and adjusted the auction budget because it will be in person this year. Otherwise, we refined the budget and did some reorganizing.

Megan Big John mentioned that we used to do cafeteria tastings. We would work with the chef to bring things in from the garden and do tastings in the cafeteria. It would cost an estimated \$100 per month. Vegetables would either come from the garden or would be sourced locally and in season.

Motion, by Elizabeth Bragg, to approve the budget as written. Seconded. Motion passes.

Call for a vote, none opposed.

Call for a vote to approve new line item, garden tasting for \$700. None opposed.

President's Comments:

Upcoming dates:

- Thurs, Sept 15h - Curriculum
- Thurs, Sept 27th – Picture day (call for 2 volunteers)
- Fri, Sept 30th - Fun Run
- Mon, October 3rd - Costume Swap Week

- Fri, Oct 28th -Monster Mash

Vote for approval of standing rules; group voted 27 approved, none opposed. Shannon noted that the standing rules will be sent out with the meeting minutes.

Reports

Principal's Report: We've had a fantastic start to the year. One of the things – all are welcome here. You belong here. Whatever needs to happen to feel comfortable, please communicate that. Meg Leonard reviewed the school mission, noting that we work very hard to create an inclusive and equitable learning environment. It's great to be in person. Meg said that for the most part, its back to business. If someone gets covid, they need to be gone from school for 5 days, and then if fever-free for 24 hours they can come back to school, wearing a mask for an additional 5 days. Students and staff are masking when they feel its necessary.

Early releases – highly valued by staff. Some of them are principal directed, like a teacher workshop. Some are teacher directed where they collaborate and work together. Really valued time, thank you for your support.

Meg called out curriculum night that is happening the following evening.

Thank you all for the increase in the classroom budgets. IT makes it easy for the teachers to get what they need in the moment. Thank you all for coming.

Committee Reports:

Garden – just getting started for this year, more to add next time

Sustainability

- We are holding monthly weeding parties. The district won't spray round-up if we weed and mulch.
- Marker recycling – there will be a bin in the cafeteria, kids can take them to class, or you can bring markers to the office.
- Sustainability and Garden are finding ways to work together, share tools etc.
- Plastic film recycling – we'll need volunteers to come and collect it.

Art literacy – Kat Rosenbaum will be looking for support. Meg Leonard will check the best way to communicate with teachers about their need for volunteers.

Hospitality – provided breakfast and coffee for the teachers when they first came back. Held the parent coffee last Friday. Biggest thing we do is classified staff and teacher appreciate week for everyone in the building. We try to do something before the holidays. Meg Leonard noted that we can do potlucks again.

Membership – grab another parent who might want to join. Happy to see all the people. Membership was up to 41 yesterday. That's a strong start to the year. We have 250 families.

Directory – we tried to do one last year. We’re going back to paper. It happens to be the best way to do it. Not really a good forum for directory services. Paper, double-sided. Waiting to get info from Liz. Other PTAs charge for a directory – we have a budget but do we want to charge? Some discussion about electronic/paper, but the decision has been made to go to paper. Michelle – I recommend giving it to everyone free or charge like \$5. We’ll continue to discuss.

Spirit Wear –You can order whatever you want from the online service. We got \$80. There are a lot of options. If we remove things the question is then what to remove. We don’t have anything physical. If we want to make a big order we can.

Yearbook – Carolyn is going to chair – any photos will be able to be uploaded this year which should make things a lot easier. There’s a link available now. Our yearbooks were sold out last year.

Communications – Allie Coombs introduced herself as the new communications chair. She is updating the website and setting up facebook events. The goal is that any communications that need to get to Meg Leonard’s team go through her. Get information to Allie by Friday’s and then she will get it to the school for publication the following week.

Dine-out – Hopefully we’ll be able to do a few more this year, usually a percentage goes back to the school.

Curriculum Night – Garden and sustainability table, PTA table with overview of committees, one table specifically for events, Spirit Wear

Fun Run – The fun run is Friday September 30th. The event was traditionally in the fall so we are shifting back to make this a fall event. We are using the same online donation platform. If you are a fun run volunteer you need to go through the clearance process. If you are a spectator anyone can go in, just sign in. Volunteers will be needed and a sign-up will be sent out. Fundraising will be done by classroom, with classroom’s trying to earn a PE party. Last year our goal was 9k and we made 17k. A pledge form will be sent home with kids.

Halloween Costume Swap – October 3rd is the day of the swap. You can donate, and kids can shop. All size costumes (infant and toddler too). More details to come.

Monster Mash – 5-7pm. Trying to do food carts if we can get some. Different activities to be approved – carnival style. Movies playing and some quieter activities. Committee of 9 people working hard on this. We’ll be ready for a meeting with the presidents soon. If we are able to get the Bellagio’s food truck – need to preorder. But then can also do some ordering at the event. Going to use square for tickets.

Auction –April 28th is the tentative date at Oregon Golf Club. Potentially setting up pricing for couples. Much more to come at later meetings.

Winter Clothing Drive – no update at the moment.

Giving Tree – Over last holiday break we changed the address where books would be shipped to Megan because we didn't want them shipped to school. Tara Perkins provides a list of books and we go from there. Shaheen Munir-McHill volunteered to take this on.

STEAM Fair– More information to come.

5th Grade Graduation – we have another co-chair. Yvette Crowley will help.

New Business

Desires for the year:

- Teacher support
- Fundraising
- Membership
- Community Outreach/Connection - what does it look like?
- New Project Proposals

Shannon noted that new recess items have already been purchased. We need to clearly understand what we are fundraising for so we can start to get the word out. Meg Leonard will ask teachers if there are any special needs for this year.

Thank you all for your support!

Next Meeting: October 19th, 6-7pm

Adjourned: 7:45 pm