

Cedaroak Park PTA Meeting Minutes

General Board Meeting
Wednesday, November 9th, 2022 | 6pm - 7:15pm
Location: Cedaroak Park Primary Library

6:05 pm Meeting Starts / Call to Order

6:08 pm Approval of Minutes by Consent – DONE (note posted online)

1. Executive Board Report

- Last month: Costume swap, some garden events, Monster Mash
- Nov and Dec – some events, holiday and time off so reordering some events
- Parent and teacher survey – first draft off to Meg for review, idea/goal is we want to make sure PTA serving our CPPS community as needed.

2. Treasurer's Report

- Huge Success - \$760 in income / \$914 in expenses (candy and pumpkins and donuts were all donated).
- Bottle bags for collection for PTA (got approved, waiting for bags)
- Fun Run: final numbers \$16300 (\$2500 in costs)
- Annual audit – completed and done!
- \$532 check to Oregon PTA. Of our \$15 dues, \$9 goes to OR PTA

3. Principal's Report

- Meg not present but sent in report. Monster Mash – huge success, so many positive comments – big thank you to the team
 - Emily – thinks it went well, lots of good notes and learnings for next time (preorder food and spread out to give room). Packaged extra food was returned to teachers and room snack boxes. Extra popcorn passed on.
- Certified Team – working on their impact teams, looking at academic and social/emotional tools. Last week visited by district and U of WA – our visitors saw inspiration for others
- Buddy Program – up and running across levels
- Fri Nov 18 – each class choosing a classroom, teachers will have items to help match
- **SPECIAL NOTE: December Meeting – be sure to come.** The district safety committee is partnering with national agency to assess school safety. There was a discussion around not complete fencing. This group will come and present and seek input at our next month's PTA meeting – they are looking at fencing in our entire playground with lockable entrances. Preview of proposals and they want input from parents, teachers and other.

4. Committee Reports

Sustainability: Emily Silverstein and Heidi Van Middlesworth

Plastic Film Recycling

Reminder to drop off – lots coming in

Pick up on Fridays

Can drop off in front door, or by Kinder/1st Grader gate

Styrofoam / Recycling/Collection – will be for after Xmas (look for date at Dec meeting)

Garden: Megan Big John

Food Tasting

- First one last month, 300 kids tried kiwi berries from local farm – Kate Gayles is contact for getting food handler license (and we have budget to cover cost of online class)
- Next one in December; they would like more volunteers with food handler certification.

Email report from Helena Kilstrom sent in by Megan Big John:

Here's a quick update for your PTA meeting tonight!

We officially have a wheelchair accessible bed being installed in the lower garden. The bed was purchased using district funds and district funds will also pay for the install, the soil needed and the weather coating that is now being applied at CREST. We hope to have the bed fully installed in the garden by the end of this month. Thanks to Megan Big John for working with the Boy Scout that installed the pathway from the tennis courts to the garden entrance to make this project fully functional.

Leaves continue to fall and extra leaves that are collected around the district will be dropped off at the lower garden to be spread on the large planting areas, about a foot deep. Teachers will be receiving an email from Helena soon about some grade-level opportunities surrounding leaf moving. The short break in rainy weather is working in our favor. If you have leaves falling in your own yard and don't want them on your lawn--this is your reminder that instead of having them hauled away you can spread them on your own garden, mix them into your compost or use them to heavily mulch around your landscape plants.

Four grades will be using the garden this year with lessons co-taught by CREST and each classroom teacher. More on that closer to Spring.

Art Literacy: Kat Rosenbaum

- Meg has completed a survey of teachers of need/desire for Art Lit. She just got results and hasn't had chance to review / share due to being out
- Look for more information on possible Auction support (for grade level projects) – to be coordinated with Matt/Auction Committee

Hospitality: Michelle Prentice and Kat Rosenbaum

Last Friday – Parent Coffee / Tasha hosted (THANK YOU!)

- Every first Friday (weather dependent – in cafeteria)
- Process – starbucks and food (PTA funded).

- Teacher / holiday gift – looking at numbers and planning for something before the holiday breaks
- DIRECTORY: Michelle working on combining information and including district/PTA information.

Library Giving Tree

- Moving to Feb (out of December) focus on most desired books by students at Cedaroak
- Just watching to make sure not on top of book fair
- Treasurer Update: Dolly Parton Imagination Library – Donation of \$500 in approved budget – any child in WL eligible, 0 to 5, book a month provided. Donation usually done by December, and relook next year.

Yearbook: Caroline Glynn

- update same from last month – reminder to send in monster mash and other photos

Clothing Drive: Caroline Glynn

- On hold because Clackamas Clothing Closet is in process of moving
- Discussion of several options – Food Pantry, costume swap like idea and check in with Ms. Flaker (school counselor) for options – local and community options Caroline will explore
- Also idea of letting kids help out at Clothing Closet

Auction: Matthew Dewolf

- **APRIL 21 at OREGON GOLF CLUB – *Back to the Future* is the theme**
 - Has a few contacts from prior CPPS grads to bring in
 - Budget for auction as it stands is \$12000
 - Matt's initial concern is not enough to cover professional auctioneer, which Matt has found to be key. Thinks he could get sponsorships to cover cost resulting in net / net to current budget (aka they can display something at the auction or in brochure, etc.)
 - Estimated budget is \$15K to \$16K total (including the auctioneer).
 - Discussion re what kind of event we want this to be, goals.
 - He believes target of \$20K funds to be raised, even without knowing packages at this time, is reasonable goal for auction.
 - **MOTION made and SECONDED**: increase budget by \$4000 to cover auctioneer cost, based on strong probability of covering increased cost for auctioneer. Unanimously approved.
 - Ticket Prices: set pace and tone for event, not necessarily big revenue generator. Without history, Matt is estimating \$60/single and \$100/couple – wine (canna's feast) and heavy appetizers. 240 families at CPPS and venue capacity is ~250 people. Likely a discounted price for teachers, work with Ms. Flaker. Matt will work with Auction Committee to dial in details.

Dine Out: Shannon MacGregor

- Tomorrow at 19-3-3. 10% off everything (dine in and take out), not growlers, between 4 and 9
- Working on Linn City Pub

5th Grade Graduation

- Jessica Whitney. Meg is reaching out to other principals given there wasn't parity between the various schools.

Communications: Allie Coombs

- Ask for PTA members to follow PTA page, cross post
- PTA newsletter

PTA Committee

- Fun Run Walk and Roll Recap: Liz Johnson
- Costume Swap Recap: Tasha Phillips
- Monster Mash: Erin Maher
- Directory: Michelle Prentice
- **Spirit Wear:** Eric Nepom (not present – sent in report) - reported out there's 20% off spiritwear and guarantee to get it by December

STEM: Eric Nepom (not present – sent in update). Looking at options and gauging interest of teacher (in class, enrichment options, assembly and STEAM / STEM fair in 2nd half of year).

New Business

- Teacher and Parent Survey
 - **Enrichment programs** – all primary schools looking to bring enrichment programs in winter after holidays. PTA has supported in the past – there are space, rental, insurance and ticket hurdles to address/figure out.
- Brainstorm ideas to spend PTA funds on:
 - Ideas from Meg/Teacher
 - Playground goes thru District
 - Library / Ms. Perkins – would like new coding sets (reinvest in stem programs)
- Bringing back enrichment programs
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 - **Missoula Children's Theatre, Steam Museum, Oregon Children's Theatre**
- Figure out logistics, facility rental, insurance, staffing, ticketing, resources

Announcements

- Next PTA Meeting: Wednesday, December 14th, 2022 – 6 PM
- Upcoming Events
 - No school 11/11, school closed for thanksgiving 11/21 to 11/25

7:28 PM - Meeting Adjourned