

# Cedaroak Park PTA Meeting Minutes

General Board Meeting

Wednesday, February 7, 2024 | 6pm - 7:15pm

Location: Cedaroak Park Primary Library

Sign in PTA 2.7.24

name (first/last)	PTA Yes/No	email
Emily Carney	yes	lumbard@yaho.com
Megan Fisher	yes	
Jessica Whitney	yes	jessicamavichitney@johnooren
Daniel Hartman	yes	Daniel@bridgecitystead.com
Tami Brandenburg	yes	Tami@brandenburg.comcast.net
Meg Leonard	yes	
Susan Haly	yes	
ALIE COOMBS	YES	allicoombs97@gmail.com
Jonny Wessels	NO	jonnywessels@gmail.com
Adrienne Wilson	yes	ceyiga@hotmail.com
Shannon MacBryen	yes	Shannon.m.macgregor@gmail.com

2/7/24 PTA MEETING SIGN IN

Name	PTA Y/N	E-mail
Joanna Kutlan	yes	joanna.kutlan.com
Zein Vtt	yes	zeinshah@gmail.com
Nichelle Peckee	yes	corptreasurer
Becca Chamberlain	no	chamberlain@gmail.com

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- 6:00pm Arrive, Check In and Mingle
  - 6:03pm The meeting will please come to order
  - 6:07pm Approval of Minutes (January 2023) "The Minutes of the January 2023 meeting were posted on the PTA website at cedaroakparkpta.org. Are there any corrections?"  
*The minutes are approved as presented.*" Approved as stands Shannon motioned, Megan second, all 13 PTA members in attendance approved
  - 6:10pm Executive Board Report Thank you everyone for coming tonight, I know it's a busy month and always appreciate you showing up.
    - Last month we had an OMSI family night. It was a wonderful night out with the Cedaroak/Bolton communities and we have received lots of positive feedback from the kids and parents. All the students were very responsible at the event!
    - We have a bunch of fun items happening going into February and March that we will cover during the committee reports. We are always looking for more volunteers to help with these events - whether it's helping with the planning process or day of volunteering let us know if you have an interest.
  - 6:15pm Principals Report

Since Covid our garden hasn't been very successful. Garden budget over the past school years has been: 2018-19 5k, 2019-20 13-15k, 2020-21 around 15k. Conclusion is our school garden is not sustainable, easily accessible for teachers and students. A team of teachers and classified staff has drafted a plan to move the garden to the available space near the swings. There is space for an enclosed garden which will be accessible to all students due to being on a cement pad. The plan will include standing planter pads, irrigation, etc. If you have comments or feedback, please contact Meg directly. There will be a fence around the garden space, so that any time of day a classroom and teacher could have access to it.

Our school equity leadership team would like to create an event to celebrate the diversity of our community in lieu of the Earth Art Fair.

We are adding a bus to our bus routes. The routes will be posted Friday morning February 9th. The new routes will begin Monday, February 12th.

K-5 Literacy Adoption update: nine review sessions have occurred so far. The group has remained full and strong. We have collected input using forms to get feedback from those not on the team based on content of each session. Our purpose is to identify and select core and complementary/supplementary materials while being those leaders and communicators about the process and finding to keep all others at our school involved. The Adoption Team started with a blank slate. The three phases of the adoption process are to review research and data, identify and evaluate curriculum and interview publishers. We analyzed and added to the priorities list for curriculum materials based on current reading data. At the first session on September 13, we started with the questions: What are you most looking for in reading/literacy materials? What do you want to know more about to be able to select the best reading/literacy materials? The criteria of priorities are aligned with ODE and were approved. We used the rubrics to rank the five programs and narrowed our selection to three programs: 1. Benchmark Advance 2. HMH Into Reading 3. myView Literacy. There are two criteria areas that our Adoption Team returned to frequently in looking at materials and in our discussions: 1. Foundational skills, including vocabulary and connected to writing 2. Cultural responsiveness, high quality texts representing diverse cultural language backgrounds and experiences. Additional information can be found on the West Linn-Wilsonville School District website.

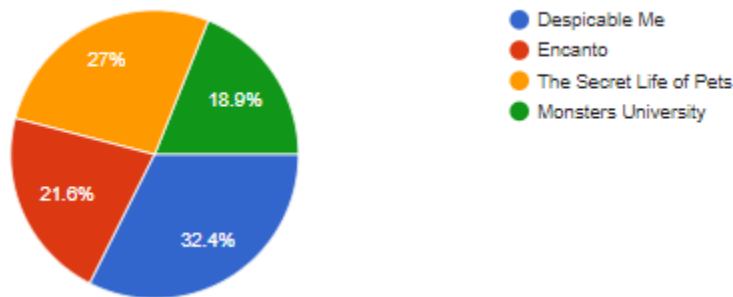
#### 6:24pm Treasurer's Report

January didn't have a lot of expenses taking place except for a few teacher reimbursements. Parent Social will tickets are live on Member Hub. We are hoping that that event is net 0 and won't require additional spending. Reminder, we have complimentary parent social tickets available through Katie Flakers officer. PTA members, please share that information with anyone who mentions any price concerns. Books being provided to the classrooms are from the PTA auction funding which has been really exciting for both teachers and students. Dine Out funds coming in from Killer Burger and Dairy Hill which will be recorded for February. The second 3D printer expense will come through in February.

#### 6:30pm Committee News

- **2024-2025 Board and Chair Availability-** Ask for more details

- **Basketball Hoops:** Concrete has been poured and will be cured this week, hoops will be installed this weekend. Our parent contractor doing the install said he had no intention of billing the PTA. We could paint new lines for the court which would be a third of the cost of what we budget for the install cost. Student feedback was given that a four square designated space would be cool as well as another sensory path on the other side of the school (inclusive of hopscotch). Any interest in painting new lines on the court and a ribbon cutting / community basketball tournament? Estimated cost for painting the basketball lines and four square is quoted around \$1k, which can be used from the budget for basketball hoop installation cost which we did not incur.
- **Show the Library Some Love Book Drive is live!**  
The Library Giving Tree is running now through the end of the month. Please consider donating a book, and help spread the word to friends and family! Books can cost as low as \$2/book up to \$20/book for hard covers; lots of options for various contribution budgets.
- **Family PJ and Movie Night is this Friday!** Don't forget to vote for your movie of choice, voting is live until Thursday. (Despicable Me is in the lead!). Highly recommend a pillow or blanket to sit on. We need a clean up crew to sweep the floor and wipe the mats. Please contact Megan Fisher if you are interested in helping.



- **Food Drive:** kicks off on Movie Night and continues through the following week.
- **Casino Night Tickets** are officially live! We can't wait to have a great night out with the Cedaroak community. You get two drink tickets, appetizers and some funny money to play casino games. You can purchase extra funny money on-site. There is no child care for this event. It is recommended to carpool or take a ride share like Uber or Lyft as the parking lot is small and street parking can be challenging.
- **Directory:** Participation is 77% school-wide. Starting to think about planning for Fall.
- **Sustainability:** Needs more help and support, we will need a new chair going into the new school year. For instance, support needed on weeding parties to keep our campus spray free. Weeding takes place every month but haven't had a lot of volunteer support. Without help weeding, the school district will need to use spray that is approved to be safe around children and animals. IPM spray notices will go out when the district needs to spray. There are only around five schools in our district that are spray free. If you feel strongly about supporting, please reach out to Emily Silverstein! By the **March PTA meeting we will need to vote on Spray or No Spray** to prepare for the school district's timeline to reseed the fields in the spring.
- **Safer Internet Day** - Was yesterday! The National PTA launched a new video in partnership with ConnectSafely called Smart Digital Parenting: Navigating Screens with Children & Teens, check it out here, there are great take-aways: <https://www.youtube.com/watch?v=hqVL77FVJ5Q>

6:59pm New Business

Jessica Whitney surveyed ten students on what they would like to see on the playground and the feedback was volleyball. The quote was just under \$3k for volleyball (poles, outline, bark chips) to be installed. Meg will forward this information to the district facilities team to get their insights.

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2023-2024 Planning Calendar

- February 1-28: Show the Library Some Love Book Drive
- February 7: PTA Meeting
- February 9: Movie Night
- February 9th -16th: Cedaroak Food Drive
- February 19: President Day - No School
- February 21: Profession Growth- Early Release
- March 8th: Casino Night - Parent and Caregiver Night Out

7:01 Meeting Adjourned

## Committee's and Chairs

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### **Garden Chair**

TBD Chair Needed

### **Garden Tastings**

Kate Gales

[kateg70@gmail.com](mailto:kateg70@gmail.com)

### **Sustainability Co Chairs**

Emily Silverstein

[esilverstein3@gmail.com](mailto:esilverstein3@gmail.com)

Heidi Van Middlesworth

[heidi.vanmiddlesworth@gmail.com](mailto:heidi.vanmiddlesworth@gmail.com)

### **Art Literacy Co Chairs**

Melissa Gianotti

[mpalmer88@gmail.com](mailto:mpalmer88@gmail.com)

Laura McLaughlin

[Lauramclachlan2@gmail.com](mailto:Lauramclachlan2@gmail.com)

### **Hospitality Co Chairs**

Michelle Prentice

[copptatreasurer@gmail.com](mailto:copptatreasurer@gmail.com)

Susan Hurley

[www.susan.hurley@gmail.com](mailto:www.susan.hurley@gmail.com)

### **Membership Chair**

Elizabeth Bragg

[etbragg@gmail.com](mailto:etbragg@gmail.com)

### **Directory Chair**

Zeil Vanden Huevel

[zeilshah@gmail.com](mailto:zeilshah@gmail.com)

### **Spirit Wear Chair**

Eric Nepom

[ericnepom@gmail.com](mailto:ericnepom@gmail.com)

**Looking for co-chair for 2024**

### **Yearbook Chair**

Caroline Glynn

[caroline.a.glynn@gmail.com](mailto:caroline.a.glynn@gmail.com)

**Looking for a co-chair!**

### **Communications Chair**

Allie Coombs

[alliecoombs87@gmail.com](mailto:alliecoombs87@gmail.com)

### **Dine Out Chair**

Shannon MacGregor

[shannon.m.macgregor@gmail.com](mailto:shannon.m.macgregor@gmail.com)

### **2023/2024 Parents Social**

Matt DeWolf

[matthew.dewolf@gmail.com](mailto:matthew.dewolf@gmail.com)

### **Squirrel Dash Chair**

Liz Johnson  
[elizabethjohnson.mail@gmail.com](mailto:elizabethjohnson.mail@gmail.com)  
***Looking for co-chair for 2024***

**Halloween Costume Swap Chair**  
Tasha Phillips  
[drtashaphillips@gmail.com](mailto:drtashaphillips@gmail.com)

**Monster Mash Co Chairs**  
Tasha Phillips  
[srtashaphillips@gmail.com](mailto:srtashaphillips@gmail.com)  
Jessica Whitney  
[jessicamariewhitney@yahoo.com](mailto:jessicamariewhitney@yahoo.com)

**Curriculum Night Chair**  
Elizabeth Bragg  
[etbragg@gmail.com](mailto:etbragg@gmail.com)

**Community Drive Chair**  
Caroline Glynn  
[caroline.a.glynn@gmail.com](mailto:caroline.a.glynn@gmail.com)

**STEAM / Science Fair Chair**  
Eric Nepom  
[ericnepom@gmail.com](mailto:ericnepom@gmail.com)

**5th Grade Graduation Co Chairs**  
Shannon Macgregor  
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Adrienne Wilson

**Library Giving Tree Chair**  
Shaheen Munir-McHill  
[snmunir@gmail.com](mailto:snmunir@gmail.com)