

# Cedaroak Park PTA Meeting Minutes

General Board Meeting  
 Wednesday, March 13, 2024 | 6pm - 7:15pm  
 Location: Cedaroak Park Primary Library

Cedaroak Park Primary  
 PTA Meeting Sign In  
 Date: 3/13/24

First Name	Last Name	Email	Are you a PTA Member?
Tami	Brandenburg	tami@brandenburg.comcast.net	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allie	Coombs	allicoombs@ptanet.com	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Zil	Vanden Heuvel	zsilshale@gmail.com	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emily	Carnley	emil@lynch.com	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Carlin	Allyn	carolinaglyn@gmail.com	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Jonny	Wessels	jonny.wessels@gmail.com	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Matt	DeWolff	matthew.dewolff@gmail.com	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Jack and Erica Chamberlin	Chamberlin	chamberlin.jpd@gmail.com	<input type="checkbox"/> Yes <input type="checkbox"/> No
Megan	Fisher		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Meg	Leonard		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Michelle	Prustie		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Susan	Hurlly	susan.hurlly@ptanet.com	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

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- 6:03pm Arrive, Check In and Mingle
  - 6:05pm The meeting will please come to order
  - 6:07pm "The Minutes of the February 2024 meeting will be posted on the PTA website at cedaroakparkpta.org this evening.
  - 6:10pm Executive Board Report
 

Thank you everyone for coming tonight, I know it's a busy month and always appreciate you showing up. This past month there were a lot of great opportunities to connect as a community.

    - The Family PJ and Movie night was a great success and always fun to see everyone while watching the secret life of pets
    - We completed our third annual library book drive during the "Show the library some love" event

- We donated food to the West Linn Food Pantry
- The new Basketball hoops have officially been installed and everytime I go by the school I see kids playing out there at all hours
- Casino night brought together 78 Cedaroak parents and caregivers for a memorable night out
- We showered our classified staff with all kinds of gifts, potluck lunch and love last week
- As a board we did a meeting with all other primary school PTA board members to share ideas and support one another to have a larger impact on the community of West Linn (coordinated food drives, 5th grade social to introduce incoming middle school families together, a shared list of PTA way equipment that we can check out from one another, etc.).

6:15pm District Report on fields and landscape maintenance:

District Safety security supervisor, Jeremy Nichols:

Works on all the environmental, pesticide programs that we strictly adhere to.

Five primary schools that wanted to have weeding parties to forgo the use of pesticides on the school grounds – COPP was one of them. There hasn't been interest from the school community to keep up the weeding on school grounds (flower beds, etc. the field is handled separately). The district is excited to take this back to alleviate some stress on the PTA. Parent Square sends out the memo when pesticides are sprayed. We do this in early spring, the wet time to reduce the amount of spraying needed. The spraying is just talking about the beds, etc. this does not include the field – the district always maintained that. Early May is a good time for 1-2 broad leaf spray then reseed to help get the field back to a better standard. This helps with the fence line (preventing weeds from growing up the fences).

IPM law they adhere to passed in 2012, communicate in advance, post signs, keep records for four years, what approved chemicals (low impact), how much and how often chemicals were used. All details are listed on the district website. Hopefully all this work will help reduce the amount of mud in the rainy season. District is putting extra effort into three fields, and COPP is one of them – thanks to the great communication from the school and PTA (we make a difference!). Irrigation is getting fixed and will be working properly. You should see improvement hopefully by fall you will see mostly grass, and more level out. Owl activity in the owl houses hasn't been seen yet, but we are keeping our fingers crossed. The timing is being discussed, as students will have to stay off the sections being seeded in the beginning.

6:30pm Principals Report

The Equity leadership team wants to do a cultural event, in exchange for the Earth Art Fair. Meg passed along the DRAFT flier for the PTA to review. The event will take place on Thursday April 25<sup>th</sup> 5:30-7. Families are invited to share their culture in the gym and if the gym gets too full we will spill into the library. A trifold can be picked up at school to display what you want to share. Food can be shared because it's an after-hours event and students will be with their parents. Language specialist has created a slideshow for parents to see what happens in classes. People will be able to ask questions of those sharing and those attending can ask questions back to those attending; it's a great way to learn about each other's cultures. PTA bought additional trifolds to assist the school. Some ideas could be sharing or teaching a dance, bringing a musical instrument, sharing a favorite food. Ms. Chang will reach out to those interested in space planning. Final flyer will go out soon with QR code. We need parent volunteers to help manage the event.

Indian food and pho has been added to the menu recently, which has been another great way to help expand the world experience.

HMH will be the language arts curriculum the district has chosen. You Fly will also be layered into the curriculum. LO has been using HMH for a year or two and will help advise the committee which materials are most important to purchase.

#### 6:40pm      Treasurer's Report

We spent money at casino night. The final amount is still being calculated. Specialist received their funds. 59k is the current bank account balance. 4k from the auction funds was spent by 3<sup>rd</sup> grade and kindergarten. Mrs. Boyer sent a very nice handwritten thank you note about how much the third grade children enjoyed the new books bought by the PTA. Remind teachers to spend the money they have been allotted. The budget closes when the doors lock in summer!

#### 6:50pm      Committee News

- **Casino Night Updates:** Thank you Matt Dewolf for a great evening for the COP community. Matt Dewolf said the event was a great success with the only issue being the bar set up and the confusion around how people could pay for drinks. He will work with Communications to draft an email to attendees asking for a donation to help pay for the tab. We aren't going to reconcile with each person, but do have a big bar tab. The purpose was to socialize, and parents gave great feedback that they had so much fun meeting parents and PTA members while having an activity. Ideas for next year's auction are already being discussed with one concept being a Derby themed event, with fundraising horse betting as an activity put on through the same company that we used for casino gaming.

7:00pm

- **Show the Library Some Love Book Drive:** Completed, thank you for a great event!
- **Directory:** Participation is 77% school-wide. Starting to think about planning for Fall.
- **Sustainability:** Needs more help and support, will need a new chair going into the new school year.  
New Business
- **Nominations committee for May elections:** Open Positions President, Vice President, Treasurer (find a friend and make it a co-position). The nominated committee needs to be present at the April PTA meeting and would be voted in for the 2024-2025 school year at the June meeting. We need help finding people to take on these positions. Michelle Prentice, Susan Hurley and Allie Coombs will be on the nominations committee. Allie has position flyers to circulate during Student led conferences to parents and care givers
- Robinwood neighborhood meetings have a lot of conversation about sidewalks – parents are very interested in getting sidewalks so kids in the area can walk to school safely.
- Josh Chamberlin shared that he has joined the steering committee for the city to put in a community center up by Tanner Springs. The same design firm put in a facility in Hillsboro, if you want to check out what it will look like. Phase one should be fairly quick. Phase two would be an aquatic center! Let's raise public support to get the bond passed.
- Submit photos for the yearbook!

#### 2023-2024 Planning Calendar

- 3/20: Early Release
- 3/21-3/22: No School Conferences
- 3/25-3/29: No School Spring Break
- 4/05: Community Coffee
- 4/10: Early Release
- 4/10: PTA Meeting 6pm - Special Guest from the city to discuss the Safe Routes to School project to put a sidewalk on the North side of Cedaroak Drive from Trillium to Old River
- 4/16: Will Horniack will come to the school to talk to the students
- **5/8 PTA meeting will be moved to May 15<sup>th</sup>** due to the 4th grade/5th grade music show
- 5/14 Robotics Team will be at the school for an assembly

7:06 Meeting Adjourned

#### Committee's and Chairs

**Garden Chair**  
TBD Chair Needed

Kate Gales  
[kateg70@gmail.com](mailto:kateg70@gmail.com)

**Garden Tastings**

**Sustainability Co Chairs**  
Emily Silverstein

[esilverstein3@gmail.com](mailto:esilverstein3@gmail.com)

Heidi Van Middlesworth  
[heidi.vanmiddlesworth@gmail.com](mailto:heidi.vanmiddlesworth@gmail.com)

**Art Literacy Co Chairs**

Melissa Gianotti  
[mpalmer88@gmail.com](mailto:mpalmer88@gmail.com)  
Laura McLaughlin  
[Lauramclachlan2@gmail.com](mailto:Lauramclachlan2@gmail.com)

**Hospitality Co Chairs**

Michelle Prentice  
[copptatreasurer@gmail.com](mailto:copptatreasurer@gmail.com)  
Susan Hurley  
[www.susan.hurley@gmail.com](mailto:www.susan.hurley@gmail.com)

**Membership Chair**

Elizabeth Bragg  
[etbragg@gmail.com](mailto:etbragg@gmail.com)

**Directory Chair**

Zeil Vanden Huevel  
[zeilshah@gmail.com](mailto:zeilshah@gmail.com)

**Spirit Wear Chair**

Eric Nepom  
[ericnepom@gmail.com](mailto:ericnepom@gmail.com)  
*Looking for co-chair for 2024*

**Yearbook Chair**

Caroline Glynn  
[caroline.a.glynn@gmail.com](mailto:caroline.a.glynn@gmail.com)  
*Looking for a co-chair!*

**Communications Chair**

Allie Coombs  
[alliecoombs87@gmail.com](mailto:alliecoombs87@gmail.com)

**Dine Out Chair**

Shannon MacGregor  
[shannon.m.macgregor@gmail.com](mailto:shannon.m.macgregor@gmail.com)

**2023/2024 Parents Social**

Matt DeWolf  
[matthew.dewolf@gmail.com](mailto:matthew.dewolf@gmail.com)

**Squirrel Dash Chair**

Liz Johnson  
[elizabethjohnson.mail@gmail.com](mailto:elizabethjohnson.mail@gmail.com)  
*Looking for co-chair for 2024*

**Halloween Costume Swap Chair**

Tasha Phillips  
[drtashaphillips@gmail.com](mailto:drtashaphillips@gmail.com)

**Monster Mash Co Chairs**

Tasha Phillips  
[srtashaphillips@gmail.com](mailto:srtashaphillips@gmail.com)  
Jessica Whitney  
[jessicamariewhitney@yahoo.com](mailto:jessicamariewhitney@yahoo.com)

**Curriculum Night Chair**

Elizabeth Bragg  
[etbragg@gmail.com](mailto:etbragg@gmail.com)

**Community Drive Chair**

Caroline Glynn  
[caroline.a.glynn@gmail.com](mailto:caroline.a.glynn@gmail.com)

**STEAM / Science Fair Chair**

Eric Nepom  
[ericnepom@gmail.com](mailto:ericnepom@gmail.com)

**5th Grade Graduation Co Chairs**

Shannon Macgregor  
[shannon.m.macgregor@gmail.com](mailto:shannon.m.macgregor@gmail.com)  
Adrienne Wilson

**Library Giving Tree Chair**

Shaheen Munir-McHill  
[snmunir@gmail.com](mailto:snmunir@gmail.com)